

	WISCONSIN EMERGENCY MANAGEMENT
	Directive Number: 3003.9
	Reference Section: Operations
	Subject/Description: 1033 Program Lost-Stolen Equipment
	Effective Date: 2014-05-01
	Revision Date: N/A
	Approved By: Brian M. Satula, Administrator

POLICY: 1033 Program Lost-Stolen Equipment

I. PURPOSE

The purpose of this policy is to set forth the responsibilities and reporting requirements of the Law Enforcement Agency (LEA) when reporting lost, missing, stolen, damaged or destroyed Law Enforcement Support Office (LESO) property.

II. REPORTING REQUIREMENTS

All property missing, lost, stolen, damaged, or destroyed must be reported to the State Coordinator and Defense Logistics Agency (DLA) Disposition Services LESO.

III. PROCEDURES

- A. Excess Department of Defense (DoD) personal property with a Demilitarization Code of B, C, D, E, F, G and Q (with an Integrity Code of 3) must be reported to the State and DLA Disposition Services LESO within twenty-four (24) hours.
- B. A copy of the completed investigation report shall be submitted to the State Program Coordinator.
- C. Excess DoD personal property with a Demilitarization Code of A or Q (with an Integrity Code of 6) must be reported to the State Coordinator and DLA Disposition Services LESO within seven (7) days.
- D. All reports are subject to the DLA Office of the Inspector General (OIG) inspection.
- E. The DLA Disposition Services LESO may grant extensions to the reporting requirements listed above, on a case by case basis.

IV. CONCLUSION

Certain types of equipment used by the DoD, due to the equipment capability, is be strictly controlled. Therefore, LEA's obtaining the equipment must adhere to a process for notifying federal, state and local officials when equipment is missing or destroyed.